

ADM02 - Chief Deputy Recorder/County Clerk records Container list

TITLE	DATE	BOX	FOLDER	OVERSIZE	NOTES
721 General file after handing over all relevant files to clerk of the Board of Supervisors on 11/3/1995	1995	1	1		
2000 Sesquicentennial celebration history and display	2000	1	2-4		
2006 Document Record New Laws memo	2005 December 2	1	5		
AB394 correspondence	2005 January 6	1	6		
AB1493 - Restrictive covenant	2000	1	7		
Acclaim 4.20	2012	1	8		
Acclaim indexing and implementation	2011	1	9-10		
AED/CPR training	2002	1	11		
Aptitude solutions		1	12-14		
Assessor Parcel Number	1994	1	15		
ARCC (Assessor/Recorder/County Clerk) Cash Handling Policies and Procedures Training Manual	2008	1	16-18		
ARCC consolidation of the Offices operative at noon January 2, 1995	1993-1995	1	19		
ARCC Employee Handbook	2000	1	20		
ARCC Fictitious Business Name system users Name	1995	1	21-23		
ARCC InSite	2010	1	24		
ARCC Integrated Recording and Vital Records System project	2010	1	25		
Assessor Secured Property User Manual	1989	1	26		
Automated recording system	undated	1	27		
Batch processing workflows	2011	1	28		
Benchmarking study	2000	1	29		
Boards and commissions - Various	1994	1	30		
Board of Supervisors Board Letters	1990-1995	1	31		
Board of Supervisors - Correspondence to	1973-1990	1	32-33		Folders 1 and 2 of 3.
Board of Supervisors - Correspondence to	1973-1990	2	1		Folder 3 of 3.
Board of Supervisors - Correspondence	1991-1995	2	2		
Board of Supervisors - Ordinances, Ordinance Number 8420 (New Series)	1994 July 12	2	3		
Board of Supervisors resolutions	1978-1994	2	4-5		
Brands information	1997	2	6		

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Brown Act - State Office of the Attorney General	1994	2	7		
California County Clerks' Association (CCCA) New Law Workbook	1994	2	8		
CCCA New Law Workbook	2005	2	9		
CCCA New Law Workshop	1993	2	10		
Cattlemen's brands	undated	2	11		
Charter of the County of San Diego	1993 November 2	2	12		
City and County population	1999 August	2	13		
City of San Diego	1994	2	14		
Civil Service Communication System revamp memo and agendas	1993-1996	2	15		
Clerk record types and Government Codes	1996-1998	2	16		
Clerk services	1996-2000	2	17-18		
Common law file	1991-1996	2	19-34		
Common law file	1996-2000	3	1-10		
Common law file - Court cases	1995-1996	3	11-12		
Complaint file	1999-2006	3	13-18		
Complaints and correspondence	2003	3	19-20		
Correspondence	2003-2005	3	21-25		
Correspondence - CAC room 260 remodeling	1997	3	26		
County Clerk Association	1990-1995	3	27		
County Clerk Comparative Statistics Report	1991-1994	3	28		
County Clerk/County Recorder merger	1990-1993	4	1		
County Clerk file	1998	4	2		
County Clerk procedures	1994-1995	4	3		
County Code updates	2007	4	4		
County Counsel	1988-2000	4	5-16		
County Counsel Acknowledgement of Assignment	1993-1996	4	17		
County Counsel - Correspondence	1991-1997	4	18-24		
County Counsel - Memos	1976, 1988-1994	4	25-28		
County Counsel opinions index - Including opinions from other sources	1948-1992	4	29		
County Counsel - Seigal correspondence	1977-1994	5	1		

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County officials - Appointed	1970-1996	5	2		
County officials - Elected	1962-1995	5	3-4		
County Recorders' Association of California (CRAC)	1995-1997	5	5		
CRAC 1994 Supervisor and Staff Education Workshop	1994	5	6		
CRAC 1998 Statistical Report	1998	5	7		
CRAC 2000 Statistical Report	2000	5	8-9		
CRAC committees	1997-2007	5	10		
CRAC New Law Unrecordable Documents	1997	5	11-12		
CRAC New Law Workbook	1986-2006	5	13-26		
CRAC New Law Workshop	1990-1997	5	27-30		
CRAC Notes	2001	5	31		
County of San Diego Organization and Functions Handbook	1985-1986	5	32		
Course outline	1990-2004	5	33-34		
Credit card usage	2011-2012	6	1-2		
CSC tour of Assessor/Recorder/County Clerk	1999	6	3		
Criminal Offender Recorder Information Audit correspondence	undated	6	4		
Department of Information Services Memorandum of Agreement	1993-1994	6	5		
Department of Health Services file	1995-1998	6	6		
Department of Health Services MOA's	1992-1996	6	7-8		
Deputy Clerk appointment requests	1994-1996	6	9		
Deputy County Clerk appointments	1997-2001	6	10		
DEC	1994-2001	6	11-14		
District Attorney - Correspondence	1993-1997	6	15		
District Attorney fraud	2000	6	16-17		
District Attorney - Fraud investigations vital records	1991-1998	6	18-20		
Document numbers	undated	6	21		
Documentary stamp tax regulations	1954-1997	6	22		
Documentary transfer tax	1954-1996	6	23-24		
Documentary transfer tax	1991-1996	6	25-26		
Documentary transfer tax - CAO file	1967-1997	6	27		

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Documentary transfer tax refund	1995-1996	6	28-29		
Document transfer tax refund - Pending	1994-1996	6	30		
DSI Technologies	1996-1999	6	31		
Duties of the Recorder	1991	6	32		
Efficiency and effectiveness of Recorder/County Clerk operations	1994-1995	7	1		
Electronic recording	1998-2002	7	2-4		
Electronic Recording task force	1998-1999	7	5-7		
Electronic Recordation task force	1999-2000	7	8-9		
Electronic Recordation task force draft final report	1999	7	10		
Employee Handbook	undated	7	11		
Environmental filings and fees	1993-1996	7	12		
Equal Opportunity Management Office	1990-1994	7	13		
Executive Association	1993	7	14		
Exemptions	1991	7	15		
Exemplification	1991	7	16		
Fees	1996-2011	7	17-24		
Fee schedules	2010-2011	7	25		
Ferry maps	1993	7	26		
FBN System completion plan	1996-1998	7	27		
File Box	1950-1998	7	28-29		
Foreclosures	1993, 2003-2007	7	30-31		
Fraud	1997	7	32		
Freebies file	1998	7	33		
Golding, Susan	1992	8	1-2		
Gray, Albert envelope	1967-1968	8	3		
Grantor/Grantee	2011	8	4		
A Guide to the San Diego Historical Society Public Records Collection	1987	8	5		
Guidelines for Qualified Notaries Handbook	1996	8	6		
Guns and Gavels: Common Law Courts, Militias and White Supremacy	1996	8	7		
Handouts	1994-1995	8	8-9		

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History of the County Clerk	2003	8	10		
Holding title	1990-1999	8	11-12		
Homestead information	1998	8	13		
Hotel Del	1987-1997	8			
Imaging - Application Extender	undated	8	15		
Important event file box	1881-2003	8	16-21		
Information for new laws effective January 1, 1992	1991	8	22		
Interoffice memo	1996	8	23		
Johnson, Charles	1977	8	24-25		
Johnson, Charles - Correspondence regarding	1986-1997	8	26-31		
Juvenile Hall expansion Notice of Exemption	1998	9	1		
Legal opinions	1955-1989	9	2-6		
Legal opinions addressing the collection of documentary transfer tax	1954-1996	9	7-11		
Legislation	1997-2000	9	12-15		
Legislation pending	1999-2000	9	16-17		
Legislative Analysis Form	1998-1999	9	18		
Letterhead sample	circa 1998	9	19		
Material Safety Data Sheets - Microfilm	1984-1990	9	20-21		
Microfilm - Book Project	1979-1980	9	22		
Microfilm records - Index to	circa 1955	9	23		
Micrographics	1995	9	24		
Micrographics/Imaging	1990-1995	9	25		
Micrographics and Modernization funds	1992-1996	9	26		
Micrographic supply equipment file	1994	9	27		
Midi-Micro	1991	9	28		
Miscellaneous	1995-1996	10	1-2		
Miscellaneous receipts	1991-1993	10	3		
Modernization	1993-2011	10	4		
Monthly statistical report	1955 July - 1961 June 30	10	5		
NARA Vital Records and Records Disaster Mitigation and Recovery, instructional guide series	1996	10	6		

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NPRRA-REIPA Joint Conference program	2005	10	7		
New 1983 recording procedures and legislation	1983	10	8		
New Laws for 1997 - Intra-departmental correspondence	1997	10	9		
News	1999-2001	10	10-13		
News clippings	2004	10	14		
Newsletter (The Recorders' Image)	1992	10	15		
Newspaper articles	1991-1996	10	16-20		
Newspaper articles and letters	1992-1995	10	21-23		
News releases	1971-1998	10	24-25		
News releases - County news	1998-2001	10	26		
News releases - San Marcos	1997-1999	10	27-28		
Notable records	1882-1997	10	29-31		
Notable Records binder	1885-1948	10	32		
Older Marriage Project - Printed duplicate certificates	1960-1968	10	33-36		
Older Marriage Project - Tracking sheets	circa 2003	10	37		
Organizational charts	1964-1999	10	38		
Passports	1999	10	39		
Permits up to FY78/79	1970-1994	11	1-3		
Personnel	1994-1998	11	4		
Planning Department	1994 January 11	11	5		
Plumas County Recorder job description	1999	11	6		
Policies	1996	11	7		
Preservation of records	1940-1953	11	8		
Press release list of labels	1993	11	9		
Privacy	1998-1999	11	10-11		
Problems	1994-1995	11	12		
Procedures	2006-2011	11	13		
Procedures Recording Marriage Licenses Binder	1999-2008	11	14		
Process servers correspondence	1990-1996	11	15-16		
Proclamations (samples)	1992-1993	11	17		
Proof of Labor - Mining claimants	1993	11	18		
Public Records Act binder	1999-2001	11	19-20		

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Public Service Committee file	1995-1996	11	21-23		
Public service file	1997-1999	11	24		
Purchasing	1990-1998	11	25-26		
rec_net correspondence	2000	11	27		
Reconveyance	1994	11	28		
Recorder/County Clerk	1985-1993	11	29-30		
Recorder/County Clerk Budget Conference	1993 March 22	11	31		
Recorder/County Clerk Labor Management Committee meeting	1994	11	32-33		
Recorder/County Clerk Management meeting minutes	1993 January 26	11	34		
Recorder/County Clerk monthly reports	1992 September - October	11	35		
Recorder video project	1991	11	36		
Recorders Legislative Information Kit binder	1998-1999	11	37		Folder 1 of 2.
Recorders Legislative Information Kit binder	1998-1999	12	1		Folder 2 of 2.
Records - Reproductions of typed documents	1927	N/A	N/A	SD-2540-01	
Records - Reproductions of typed documents	1944-1994	12	2-3		
Records retention	1996-1999	12	4		
Redaction law	2011	12	5		
Registrar of Voters correspondence	1995-1997	12	6		
Remodel Marriage License and Vital Records Office	1995-1999	12	7		
Remodels	1993-1997	12	8		
Retention of fishing rights	2005	12	9		
Same-sex marriage in California	2008-2012	12	10		
San Francisco benchmarking survey	2001	12	11		
Schaepe, Richard correspondence	1996	12	12		
Secretary duties	2000	12	13		
Secretary of State Confidential Address Program	1999	12	14		
Secretary of State correspondence	1976-1991	12	15		
Secretary of State domestic partnerships	2000	12	16		
Secretary of State file	1998	12	17		
Service of subpoenas in legal proceedings	1980-1983	12	18		
Signature authorizations	1994-1996	12	19		

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Social Security redaction	2007	12	20		
Space - County Administration Center	1988, 2004	N/A	N/A	SD-2541-01	
Space - County Administration Center marriages	1992-1994	12	21		
Space - North County Regional Center	1993		22		
Space - North County Regional Center	1992-1993	N/A	N/A	SD-2540-02	
Space - Office redesign of audits section and other "Space" correspondence	1992-1996	12	23		
Special projects book conversion "Back up" micrographics	1971-1980	12	24		
Staff Memos and Letters - General	1994-1997	12	25-28		
Staff - Personnel, administrative file	1997	12	29		
Staff Supervisors memos regarding emergencies, etc.	1994-1996	12	30		
State Department of Industrial Relations postings - CALOSHA, etc.	1990-1996	12	31		
State Departments general correspondence	1991-1997	12	32-33		
Statistics	2007-2011	12	34		
Statistics 1992 William Pierce and German Alvarez	1993	12	35		
Status report - Bi-weekly	1993-1994	12	36		
Subpoena - Kavanaugh, Rene	1988	13	1		
Subpoenas	1998-2005	13	3-9		
Subpoenas - Processed	1980-1992	13	10-12		
Subpoenas and summons	1988-1997	13	13-19		
Suggestion awards	1995	13	20		
Supervisors' Tool Kit - Department of Human Resources	2003	13	21		
Tactics of California's Anti-Government Extremists	1997	13	22		
Tax tips	1995-1997	13	23		
TEAM meetings and correspondence	1996-1997	13	24-26		
Terminal Audit Report - Response	1991	13	27		
Title Company correspondence and Security Union File	1993-1995	14	1-3		
Torrens	1943-1954	14	4		

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Unlawful Detainer Assistants and Legal Document Assistants	2000	14	5-6		
Unusual recorded documents - Reproductions	1894-1986	14	7-9		
Vet complaints	2001-2004	14	10		
Video narrative	1991	14	11		
Viking Reference Manual	2007	14	12-14		
Vital records	1986-1997	14	15-23		
Vital records file	1997	14	24		
Vital records history	1976-1984	14	25		
VRIP	1992-1996	14	26-27		
Watson, Ruby	1997	14	28		
Website	1999	14	29-31		
Whistle Blower - Ordinance Number 8364 and County Counsel presentation on new amendments	1997	14	32		
YMCA - Human Development Services	1992-1993	14	33		
Transition - R.D. Zumwalt to A. Evans	1991 August 23	14	34		
Zumwalt County Clerk versus Superior Court	1989	14	35		
Oxford English Dictionary	undated	15	N/A		