

Collection Title: Port Costa Museum

Collection Number: PCMAP.013.Port Costa Museum

Extent: 6 folders, approximately 0.45 linear feet.

Repository: Port Costa Museum Archive Project

Abstract: This is a collection of materials related to the Port Costa Museum. It includes information about acquisitions. There is also a file of general reference material about the town of Port Costa, some copied from books and some original.

Physical Location: Port Costa Museum and Archive Project, Archive Room, File Cabinet 1A

Language of Material: English

Access Use and Restrictions: The collection is open for research use.

Publication Rights: Contact the Port Costa Museum for questions or requests regarding use of these materials.

Preferred Citation: [Identification of item] Port Costa Concert Association (PCMAP.013 Port Costa Museum). Folder [x], Port Costa Museum Archive Project.

Biography:

Port Costa Museum and Archive Project was launched in Jan 2019 with co-founders Dee Stewart and Suzanne Statler along with an SFSU museum studies intern, Sophia Murphy. The project was launched to bring together the contributions of Port Costa residents who preserved stories, artifacts, documents, photographs and other ephemera that tells the story of the town, its organizations, businesses, people, and endeavors.

System of Organization:

This collection is organized by type of material.

Scope and Content of Collection:

This is a collection of materials related to the creation of the Port Costa Museum. It includes notes and correspondence about visioning, budgeting, and acquisition. It also includes a collection of reference material.

Access points/Indexing Terms:

Subjects

- History
- Port Costa

Personal and Corporate Names

- Port Costa Museum and Archives Project
- Port Costa Conservation Society
- Statler, Suzanne
- Stewart, Dee

Acquisition: The bulk of this material was collected by the Port Costa Museum.

Level of Description: Folder level description

Processed by: Jenny Fosket and Sam Vincent

Container List:**Folder 1: Vision and Planning**

This folder contains items related to vision, planning and organizing of the Port Costa Museum and Archive project. It includes minutes of meetings where the museum was discussed, emails, hand-written notes, and printouts of old organization schemes.

Folder 2: Acquisition Correspondence

This folder includes deeds of gifts, letters, and emails about donations to the archive and museum.

Folder 3: Financials

Documents related to budgets and grants for the museum and archive project.

Folder 4: Communication

General and miscellaneous correspondence related to the archive and museum.

Folder 5: Reference

This is a folder of reference material used for the Port Costa Museum, archives, and general history of Port Costa.

Folder 6: Media

-1973 article from the Metropolitan news entitled, "Port Costa wants a museum."