



**Title:** California State University, East Bay, Division of Student Affairs Records  
*This collection includes records of the same body under its earlier name, Student Services (1967-1996).*

**Dates:** 1959-2010, bulk 1960-1987

**Location Code:** 1070/2/A/1-5; oversize: 1070/9/A/2

**Collection Number:** 7

**Extent:** 11.5 cubic feet (28 letter size boxes, 3 oversize boxes)

**Scope and Contents Abstract:** The collection documents the activities of the Division of Student Affairs which included the office of the Vice President (formerly known as the Dean of Students), the many student service departments that reported to the Vice President of Student Affairs, the Associated Students, Inc. and other student organizations. Records include brochures, meeting agendas and minutes, handbooks, newsletters, reports, posters, yearbooks, and photographs. Topics include the academic achievement of the student body, the creation of the University Union, and activities and programs sponsored by student organizations.

**Language:** The collection is primarily in English.

**System of Arrangement:** Organized into four series: Series 1: Vice President of Student Affairs' Office; Series 2: Student Services; Series 3: Associated Students, Inc./Student Organizations; Series 4: Photographic Materials

**Subjects and Contributors:** Edmison, Lyle D.  
Grace, Harry A.

Alameda County State College  
California State College at Hayward  
California State University, East Bay  
California State University, Hayward

**Conditions Governing Access:** Collection open for research; copyright restrictions may apply.

**Immediate Source of Acquisition:** Records were transferred by Division of Student Affairs (formerly known as Student Services).



- Processor:** Originally processed by Lucille Kløv Dahl (Date unknown); collection rehoused and finding aid created by Diana K. Wakimoto, 2010.
- Related Materials:** Related materials providing additional information, primarily photographs, on campus activities can be found in *The Pioneer* (California State University, East Bay) Collection.
- Historical Note:** One of the major organizational divisions within California State University, East Bay, the Division of Student Affairs (formerly known as Student Services) had jurisdiction over services and programs relating to student life and welfare. Student Affairs was established in 1960 and oversaw Admissions, Activities, Counseling, and the Registrar. The division incorporated and/or created new departments throughout the 1960s. Student Affairs became Student Services in 1967. In 1997, Student Services became known as Student Affairs again.
- The Division of Student Affairs, in its final iteration in 2009, consisted of: Academic Support and Retention, Student Leadership and Campus Life, Health Wellness, and Safety, and the Vice President's Office. Academic Support and Retention included: Academic Advising and Career Education (AACE), EXCEL, McNair Scholars Program, Student Academic Services (includes: Educational Opportunity Program [EOP], Renaissance Scholars Program, and Summer Bridge) and Upward Bound. Student Leadership and Campus Life included: Associated Students Incorporated, Student Housing and Residential Life, Student Judicial Affairs, and Student Life and Leadership Programs. Health, Wellness and Safety included: Counseling & Psychological Services, Student Disability Resource Center, Student Health Services and University Police Department.
- In summer 2009, the departments of the Division of Student Affairs were subsumed under three other Divisions. The Division of Academic Affairs incorporated the Department of Academic Support and Retention. The Division of Planning and Enrollment Management (PEM) incorporated the Office of the Associate Vice President of Student Affairs, Student Judicial Affairs, Student Life and Leadership, and Associated Students, Inc. The Division of Planning and Enrollment Management then became the Division of Planning, Enrollment Management, and Student Affairs (PEMSA). The Division of Administration and Finance incorporated Student Housing and Residential Life, Counseling and Psychological Services, Student Disability Resource Center, Student Health Services, and the University Police Department. The reorganization eliminated the position of Vice President of Student Affairs.



### Chronology of the Division of Student Affairs

1959	State College for Alameda County opened for students; Dean of Students, Harry A. Grace
1960	Student Affairs includes Admissions, Activities, Counseling, and the Registrar
1962	Student Affairs incorporates Financial Placement, Aids, and Health Services
1963	Student Affairs creates positions of Dean of Men, Dean of Women, and Associate Dean of Students, Placements and Financial Aids; incorporates Testing Services
1964	Student Affairs creates position of Dean of Admissions and Records
1966	Student Affairs incorporates Medical Officers
1967	Student Affairs changes its name to Student Services
1968	Student Services creates position of Foreign Student Adviser and Housing Coordinator
1971	Student Services eliminates positions of Dean of Men and Dean of Women
1978	Student Services creates position of Coordinator of Veteran Affairs
1984	Dean of Student Services position changed to Vice President, Student Services
1996	Student Services reverts name to Student Affairs; Position of Vice President, Student Services renamed Vice President, Student Affairs
2009	The Division of Student Affairs combined with the Division of Planning and Enrollment Management to form the Division of Planning, Enrollment Management, and Student Affairs (PEMSA). Individual departments were split among the Division of Academic Affairs, PEMS, and the Division of Administration and Finance. Vice President of Student Affairs position eliminated.

### Chronology of Vice Presidents and Deans of Student Affairs

1959-1962	Dean of Students, Harry A. Grace
1962-1965	Dean of Students, Lyle D. Edmison
1966-1983	Dean of Student Services, Lyle D. Edmison
1984-1991	Vice President, Student Services, Lyle D. Edmison
1992-1996	Vice President, Student Services, John Rivers
1998-2001	Vice President, Student Affairs, Gladys De Necochea
2002-2003	Vice President, Student Affairs (Interim), Sonjia Parker Redmond
2004-2009	Vice President, Student Affairs, Sonjia Parker Redmond
2007-	Associate Vice President, Student Affairs, Stan Hebert III

### Bibliography

- California State University, East Bay Catalogs, 2006-2010. West Sacramento, CA: California State University East Bay, 2006-2010.
- California State University, East Bay website. <http://www.csueastbay.edu>
- California State University at Hayward Catalogs, 1964-2005. Hayward, CA: California State University, Hayward, 1964-2005.
- State College for Alameda County Catalogs, 1959-1963. Hayward, CA: State College for Alameda County, 1959-1963.



**Notes:**

Series based on decisions made by original processor and do not reflect current (2010) organization of Student Affairs. Minimal re-organization was undertaken during the reprocessing of the collection due to time constraints.

**Series 1: Vice President of Student Affairs' Office, 1959-1995**

Volume: 0.8 cubic feet (2 letter size boxes, 1 media box)

Arrangement: By format

Summary: This series documents administrative activities of the Vice President's Office from 1959 to 1995. Materials include committee minutes, reports, and interviews.

Box	Title	Date
1	University Union Planning Committee Minutes	1972-1979, 1995-1996
1	University Safety Committee Minutes	1976-1977, 1979-1980
2	University Planning Committee Papers	1972-1973, 1976-1981
2	Dean of Students' Papers	1966
2	Publications of Student Affairs	1959-1965, 1966, 1979, 1991-1992, 1995
Media Box	Compact discs of interviews with Dean Edmison (note: also copied in mp3 format)	1966
7.1		
Digital Media	Dean Edmison Interview by Erickson (digitized from 3 ¾ open reel, 2010)	1 February 1966
	Dean Edmison Interview by Erickson (digitized from 3 ¾ open reel, 2010)	15 February 1966
	Office of Special Programs video with Carole Safir, Joan Seavey Thomas (Dean of Women) and Hal Gin discussing their office's program (digitized from U-matic, 2010)	c. 1960s
	Student Services—CSUH (digitized from U-matic, 2010)	1983

**Series 2: Student Services, 1959-2002 (bulk c1960-1979)**

Volume: 4.4 cubic feet (11 letter size boxes, 1 oversize box)

Arrangement: By format

Summary: This series documents the work of various Student Services units including: Admissions and Records, Health Services, Testing Services, Counseling, Financial Aid, Foreign Students, Housing Services, Student Academic Services, and Career Planning. Materials include handbooks, brochures, newsletters, reports, and yearbooks.

Box	Title	Date
3	Admissions and Records Papers	1959-1977
3	Health Services Papers	1960-1966
3	Testing Services Papers	1963-1970
3	Counseling Services Papers	1964-1988
3	Financial Aid, Work Study Papers	1966-1967



Box	Title	Date
3	Foreign Students Papers	1966-1968
3	Housing Services Papers	1967
3	Disabled Students Papers	1972-1974
3	Student Academic Services, Learning Center Papers	1975
3	Career Planning and Placement Services Papers	1983-1984
3	Special Programs Papers	1995
4	Financial Aid Handbooks	1965, 1979, 1981-1982, 1988, 1993-1994
4	Strong, Donald J. (Director of Counseling Services) Journal Articles	1965-1968
4	Wile, Daniel B. (Counselor) Journal Articles and Books	1976-1979
4	Career Candidates Brochure	1966-1967
4	Placement Platter Newsletter	1973-1974
4	Disabled Students Newsletters	1975-1976
4	Sentry Newsletter	1975-1979
4	CSUH Health Horizons Newsletter	1978-1979
4	Placement Potpourri Newsletter	1980-1982
4	Counseling Services Brochures	1981
4	Placement Center Interview Schedules	1981-1982, 1984, 1986-1989, 1992-1994
4	Special Programs Brochures, Handbooks, and Newsletters	c. 1981
5	Cooperative Education Handbooks and Newsletters	1988, n.d.
5	Foreign Students Handbook	c. 1960s
5	Student Activities Brochures, Calendars, and Handbooks	c. 1960s
5	Student Health Handbooks	c. 1960
5	Articulator Newsletter	1962-1963
5	The Cal Statement Newsletter	1963
5	Student Services Reports	1961-1965
5	Student Personnel Office Reports	1961-1965
5	Enrollment Services Reports	2002
5	EST Newsletter	2002
6	Student Services Reports	1965-1968
7	Student Services Reports	1969-April 1972
8	Student Services Reports	May 1972-August 1976
9	Student Services Reports	November 1976-1979
10	Student Services Reports	1980-1991
25	<i>Elan</i> Yearbooks	1963-1967
26	<i>Elan</i> Yearbooks	1982-1983
26	<i>Horizons</i> Yearbooks	1977-1981
27	<i>Elan</i> Yearbooks	1984-1986
Ovz 3	<i>Elan</i> Yearbook	1968
Ovz 3	<i>Horizons</i> Yearbook	1978



**Series 3: Associated Students/Student Organizations (1960-2010, bulk 1970-1987)**

Volume: 5.2 cubic feet (13 letter size boxes, 1 oversize box)

Arrangement: By format

Summary: This series documents the work and activities of the Associated Students, Inc. and other student organizations. Materials include: agendas, minutes, brochures, newsletters, and posters.

Box	Title	Date
11	Student Council Minutes	1976-July 1980
12	Student Council Minutes	August 1980-March 1984
13	Student Council Minutes	April 1984-June 1987
14	Student Council Minutes	July 1987-June 1991
14	School of Art, Letters & Social Science (ALSS) Student Council Minutes	1977-July 1978
15	School of Art, Letters & Social Science (ALSS) Student Council Minutes	August 1978-1987
15	Activities Committee Minutes	1977-1982
16	Activities Committee Minutes	1983-1985
16	Election Committee Minutes	1977-April 1987
16	Executive Council Minutes	1977-November 1987
16	Finance Committee Minutes	1977-1980
17	Finance Committee Minutes	1981-November 1987
17	School of Business & Economics Student Council Minutes	1977-1979
18	School of Business & Economics Student Council Minutes	1980-November 1987
18	School of Education Student Council Minutes	1978-1979
19	School of Education Student Council Minutes	1980-1987
19	School of Science Student Council Minutes	1977-1986
20	School of Science Student Council Minutes	1987
20	Student Services Council Minutes	1977-1987
20	Ad-hoc Committees Minutes	1977-1987
20	Speakers Bureau Committee Minutes	1980-1985
20	Interclub Committee Minutes	1984-April 1987
21	Interclub Committee Minutes	May 1987-November 1987
21	Election Judicial Board Minutes	1985
21	Appellate Board Minutes	1986-1987
21	Multicultural Committee Minutes	1987
21	Board of Directors Minutes	1991-1992, 1995, April 2002
22	Board of Directors Minutes	May 2002-January 2005
22	Rules for creating student organizations	1959, 1965, n.d.
22	Organizations' constitutions	1960
22	Budget & Financial information	1962, 1977, n.d.
22	Pledging information for Alpha Phi Omega	n.d.
22	Lists of Clubs	1968, 1975-1977



Box	Title	Date
22	Student events: Asian Students Union, B.S.U., Chicanos in health education, Ecology Club, Newman Club, the Y, Children's Center, Atomus, People's Platform, and Golden Key National Honor Society	1962-1963, 1965, 1970, 1971, 1972, 1975, 1977 1981, 1987, 1995, n.d.
23	Alameda State College Student News	1960
23	CSA (Chinese Student Association) News	n.d.
23	ALSS Newsletter	1980, n.d.
23	Associated Students Newsletter	1975, 1979, 1980
23	<i>Forum</i>	n.d.
23	<i>Hayward American</i>	1985-1987
23	<i>The Indian</i>	n.d.
23	<i>The Informer</i>	1970
23	<i>Orbit</i>	1966
23	<i>Strike News</i>	1970
23	Student Handbooks	1961-68, 1970-1971
23	Posters: "Five Big Events": Stars of the Monterey Jazz Festival, Ramsey Lewis Trio, Oakland Symphony, Andres Segovia, Peter, Paul, and Mary The Eternal Return (film) Chinese Cultural Day, Chinese Students Association Lady Bianca Awesome Light Band Pardi Gras 5 de Mayo, Ethnic Studies, Student Affirmative Action, M.E.Ch.A. Lamb's Players' Street Theatre: The Hound of Everyman and Hark! The Ark Cinco de Mayo M.E.Ch.A.	1966-1967 20 April 1976 4 May 1977 18 May 1977 26 May 1977 2 June 1989 3 May 1991 May n.y. n.d.
Ovz 1	Fax this 23.5	1989
Ovz 1	<i>New Dialogue</i>	1967, 1968
Ovz 1	Posters: Tom Hayden CSUH Friends of Lue Ruibal Present A Day to Remember Career Exploration, Job Fair Day sponsored by CSUH Placement Center and Intercultural Education and Resources Center (I.E.R.C.) "Martin Luther King, Jr. The Legacy of Black Struggle" Student Affirmative Action Cal T Jader and the CSUH Jazz Band American Indian Celebration, Native American Studies 20 <sup>th</sup> Annual Cinco de Mayo Celebration, M.E.Ch.A Julia "Butterfly" Hill	April 23 n.y. 5 October 1980 28 April 1977 12 January 1989 16 April 1977 23 May n.y. 4 May 1988 10 May 2000



Box	Title	Date
Ovz 1	Cinco de Mayo, M.E.Ch.A. Poster	2-5 May 2000
Ovz 1	Walkout Poster	4 March 2010

**Series 4: Photographic materials (1969-1996, n.d.)**

Volume: 1 cubic foot (2 letter size box, 1 oversize box)

Arrangement: By subject

Summary: This series contains photographic materials created and/or used by Student Affairs. Photographic prints, negatives, open reel film, and slides depict campus events, classroom scenes, sports activities, music and art activities, drama productions, and various campus buildings.

Box	Title	Date
24	Associated Student Body Presidents: Damone K. Hale, Derek Gordon, Sandy Bonilla, Deborah Evans	1984-1988
24	Cafeteria Dedication	26 February 1969
24	Classroom scenes: accounting/business, biology/botany, chemistry, computing, Marine science/Moss Landing Marine Laboratory, Media Production (Campus TV, radio, publications), Microscopy, Nursing, Physics, Registration, Science, Teacher Education	n.d.
24	Contra Costa Center	1992
24	Music & Art: harps, saxophones, choir, piano teaching, pottery	1992, n.d.
24	Sports Scenes: fencing, basketball, golf, karate, baseball, swimming, softball, soccer and tennis	n.d.
24	Student Activities: Recreation students, Al Fresco, Cultural events, commencement, and The Awesome Light Band	c. 1977, n.d.
24	Student Awards: CSUH Student Research Competition (Damico, Joe; Lee, Rozanda; Castell, Luke) Honor Society in Psychology (Psi Chi) (Arnett, E. Jean; Steinhauer, Gene) Scholarships from School of Science (Manning, Terry; Pfluecke, Sue; Watson, Kathleen; Atchison, Paula; Allin, Stephen; Park, Hye-Joon; Glass, Kevin)	n.d.
24	Best Small Business Awards (Bowles, Robert; Drake, Tricia)	1994-1995
24	Contra Costa Center	1992
24	University Union	1986, n.d.



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Box	Title	Date
28	35mm color slides and 35mm color negatives: Admissions & Records Presentation, art, campus events, campus views, classroom scenes, commencement, people, phonathon, sailing, theatre productions	c. 1984, 1989, 1990, 1994-1996, n.d.
Ovz 2	Classroom scenes, Music & Art, Sports scenes, Student activities	n.d.
Cold Storage	Open reel film: <i>Charlie Under a Tree</i>	c. 1981